

NOTICE OF FAIR ELECTION COMMISSION MEETING
December 13, 2023

WHEN AND WHERE

Unless otherwise indicated, the Fair Election Fund Commission meets virtually through Microsoft Teams on the second Wednesday of each month at 5 p.m.

PROPOSED AGENDA

1. **Commission** - Approval of November Minutes
2. **Chair's Report** –
 - b. (Repeat) Welcome Commission Member Anwar L. Young Young.anwar@baltimorecity.gov
Fair Election Fund Commission - District 7. Confirmed by the City Council on Oct 30, 2023,
 - a. Update on Candidates registered for FEF program in MDCRIS –
4 registered candidates - 1 Certified/Qualified. -
 - b. Finance Distribution issues. – Campaign requirements W-9, Finance Distribution Timeline.
3. **Vice Chair Report**
 - a. Nadine - Update- I just received permission to use Microsoft language translation tools for printed documents going forward and updating Summary Guide and FAQs with that feature. -BCIT working on translation(s) of existing documents.
 - b. Nadine - Events/Meeting Request Form Update-New Forms guidelines from Tech. Submitted request to Tech services. Completed!
 - c. Update on remaining 4 nominees from Mayor's Office & Presidents Office. No change.
 - d. Maryland State Board of Elections next Commission briefing -TBD
 - e. Update on search for State Board of Elections Director of Candidacy –
Ebony Parran -- **Position Open** 12/22/2023 Last Day -
Audit Manager – **Position Open** (formally Diane Zagorski)
4. **Guidelines for Fund Commissioners' Campaign** – Ethics related Activities –
Off Cycle Commission Members Meeting, Conflict of Interest etc.- TBD
5. **Other Updates-** 1) Summary Guide Distribution Schedule will be updated to include a column for Submission due date.

NOTICE OF POSSIBLE CLOSED MEETING

The Commission may need to close some or all this meeting to preserve the confidentiality authorized under the State Open Meetings Law. Likewise, upon adjournment of the Open Session, the Board may reconvene for an administrative session to discuss non-public, administrative functions of the Board.

6. **FAQ's** – Recent inquiries. (Will be added to FAQ's) – Please email your question(s) prior to the meeting to: BaltimoreFairElectionFund@Baltimorecity.gov . During the meeting, please enter your question in the Teams Chat.

7. Scheduling Upcoming Meetings - January 10, 2024 @ 5:00 PM

Happy Holidays!

[Translation](#)

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